

Staple Documentation to the Reverse Side	 CHILD CARE IN-SERVICE TRAINING RECORD (10 HOUR ANNUAL IN-SERVICE FOR YEAR BEGINNING JULY 1, _____ AND ENDING JUNE 30, _____)
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Employee _____ CCLP Verifier/Date _____
 Highest Education Level _____
 A new log is required each year (July 1-June 30) for the purposes of documenting in-service training and copies of supporting documents (i.e. certificates, training transcripts, agendas) must be attached.

Training Date(s)	Subject	# of Hours	Name of Trainer	# of Hours Or CEUs	Signature of Trainer or Director/Owner	Core Competency Area (For ELC Only)

C-0108 Required (Rev 08/11)

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