

PINELLAS COUNTY LICENSE BOARD FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES

REGULAR MEETING

April 14, 2011, at 6:30 – 8:30 p.m.

LOCATION: 4175 East Bay Drive, Suite 350, Clearwater

Our mission is to protect and promote the health, safety, and mental development of children
cared for in children's centers and family child care homes in Pinellas County.

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I. Call to Order of Regular Board Meeting	
A. Announcements:	
▪ Terri Hajian's last meeting (Certificate and letter will be mailed to her)	
▪ DaVee Henderlong's first meeting	
B. Agenda (addition of new items)	
▪ Old Information	
▪ New Information	
C. Approval of Minutes:	
▪ Motion to approve minutes from 2/23/11	4
D. Public Comment for Items not on Agenda (see page 2-3)	
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IV. Next Meeting:	
Special Meeting – May 25, 2011 @1:30 p.m.,	
• JWB Required Board Training and Orientation	
Regular Meeting – July 14, 2011 @ 6:30 p.m.	

The Pinellas County License Board welcomes input from Pinellas County citizens. **Please see Public Comment Policy on page 2.** Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. **Please see Policy for Recording Meetings on page 2.**

PUBLIC COMMENT POLICY (Revised 7/7/10)

1. Public Comment Procedure for Regular and Special Board Meetings, and Public Hearings:

1. Sign-up in person to comment on each agenda item or proposed increase in standard prior to the start of the meeting.
2. When your name is called, come to the podium, be recognized by the Chairman, state your name, and make your comment. Comments should be concise and to the point. Supporting documentation may be distributed to the Board. Documents will be filed with the minutes.
3. Individual speakers have up to 3 minutes.
4. A spokesperson representing a group present has up to 5 minutes. Supporters may stand while the comment is being made.
5. Clapping, heckling or verbal outbursts in support or opposition to a speaker's comments is discouraged.
6. Repetitious comment(s) are also discouraged. If a speaker is saying what you signed up to say, you may stand during their comment and then decline when your name is called to speak.

Public Comment Sections of the Agenda:

- Public Comment Section during Regular Meetings: Sign up to comment on items NOT on the agenda.
- Action Items Section: Sign up to comment following staff presentation of the action item and prior to Board action.

Note:

Comment to the Board does not constitute a formal complaint, is not considered a request for records under the Public Records Act, and does not require staff response unless directed to do so by Board.

2. Making a Presentation to the Board:

To make a presentation to the Board lasting longer than 3-5 minutes but not longer than 10 minutes, please contact the Child Care Licensing Program office at 727-507-4857 for an application. All applications must be submitted at least 10 days prior to the Board meeting at which the presentation would occur.

3. Process for Decreasing or Increasing Licensing Regulations (Highlighted words are from Chapter 61-2681 et al):

Decreases:

- In the event the License Board determines it reasonable to decrease the requirements of any particular standard, it may do so by action of the Board only. However, state regulations (Chapters 65-C and 402) can only be decreased by the state not by county authority.

Increases:

- At a regular or special meeting, the Board will review the proposed increase for the first time. There shall be a finding of necessity, not merely desirability. The Board will hear public comment according to the procedure above.
- Following the meeting if approved, the licensing program must notice the finding, and mail to all licensees the old standard, the proposed new standard, the reason for the change and a hearing date.
- At the hearing, Board must give an opportunity for all affected persons to present their views. The Board will hear public comment according to the procedure above.

Public Comment Policy – Increases continued

- The proposed new standard may not be considered (discussed) again by the Board until a meeting at least 90 days after the hearing, at which time, if approved by at least 5/7 of the Board, it shall be adopted. The Board will hear public comment according to the procedure above. During the 90 day period, written public comment may be received and will be forwarded to Board members, however, Board cannot discuss it until the final meeting.
- Any new standard must provide a reasonable effective date. The Pinellas County License Board must provide sufficient notification to providers and must establish a reasonable effective date.
- Substantive changes made during the Final Agency Action would necessitate a new Public Hearing.

A. In the event a member of the public proposes or drafts a bill that effects Chapter 61 et al and wishes to present it to the Board:

1. The person(s) may present the proposed bill to the Board at anytime during the public comment portion of its meeting pursuant to the guidelines above or in writing to the Executive Secretary who will forward it to the Board.
2. However, if the Child Care Licensing Program is notified at least seven (7) days in advance of a Board meeting that a person or person(s) would like to present a proposed bill, the Licensing Program will include the presentation of the proposed bill on the agenda of the next Board meeting, which is published on the program's website. The Board will determine the length of the presentation by the presenter pertaining to the proposed bill, but in no event will it be less than 10 minutes. At their discretion, the Board or licensing program may schedule a special meeting or public hearing regarding the proposed bill presented.
3. Board may choose to refer the proposed bill to staff for research and set a date for staff to present their findings. Board may also choose to send a letter of support or disagreement to the legislature.
4. Nothing set forth above limits the Licensing Program or the Board's ability to present or discuss or take action on proposed bills or legislation during a regular meeting or special meeting or public hearing without a presentation by a member of the public.

Policy for Recording Meetings (Revised 11/1/06)

Citizens desiring or requiring a verbatim transcript of the meeting, or needing a transcript for appeal, should, at their own expense, retain a certified court reporter to record the meeting, or the relevant portion of the meeting.

Citizens not needing a verbatim transcript or transcript for appeal may use silent, unobtrusive recording devices to record meetings.

Video cameras may be used to record meetings, but the cameras must be hand held. Tripods may be used only in the area(s) designated by staff. The designated tripod area will not impede ingress or egress, or the ability of attendees to see the meeting and will be adjusted according to known attendance.

Persons needing an accommodation may request it by calling the executive secretary at 507-4857 at least two business days prior to the Board meeting.

PINELLAS COUNTY LICENSE BOARD FOR CHILDREN'S CENTERS
AND FAMILY DAY CARE HOMES
Minutes for the Special Board Meeting
February 23, 2011

UNAPPROVED MINUTES

The Special Board Meeting of the Pinellas County License Board for Children's Centers and Family Day Care Homes was scheduled and properly noticed for Wednesday, February 23, 2011, at 4175 East Bay Drive, FL to begin at 1:30 p.m.

- Board Members Present: Elise Minkoff, Board Chair; Michael Bessette; Judith Bruckner; Commissioner Roche; Judi Vitucci, Secretary
- Board Members Absent: Lourdes Benedict, Anne Brooks
- Ex Officio Member Present: Charles Minor
- Advisory Members Present: Lynn Bittner, Elizabeth Krakowski, Nina Meyers, Susan Weber
- Advisory Members Absent: Terri Hajian, Ann Hofmeister, DaVee Henderlong, Merlita Jones
- Attorney: Colleen Flynn and Evan Frayman
- Staff Members Present: Patsy Buker, Executive Director; Jorie Massarsky, Supervisor Children's Centers; Kathy Krause, Supervisor Family Child Care Homes and other Health Department staff
- Call to order: The meeting was called to order at 1:30 p.m.
- Board Comment: Susan Weber requested clarification regarding a comment from an attorney that she would be removed from the Board if she testified at a hearing for a provider.
- Attorney Response: Colleen Flynn stated that she never said that Ms. Weber would be removed from the Board, but that she would object to the testimony because Ms. Weber did not have first hand knowledge, etc. Ms. Flynn further stated that she did say that if the matter came before the Board for Final Agency Action that Ms. Weber would be conflicted and would not be able to participate in the discussion if Ms. Weber testified during the hearing. Ms. Flynn referenced an email between the two attorneys.
- Board Chair Request: Elise Minkoff requested that Colleen Flynn present to Board and Advisory a training on conflict of interest at a future meeting.
- II. A. A motion was made by Judy Vitucci and was seconded by Commissioner Roche to approve the Recommended Order as the Final Agency Action. Unanimously approved.
- Board Chair Request: Prepare a statistical yearly average of the number and type of Final Agency Actions for providers.

Minutes 2-23-11

III. A. Colleen Flynn presented Government in the Sunshine/Public Records Act training (Attachment #1).

Notice of Other Mtgs. Colleen Flynn suggested that staff place on our website a notice of other meetings at which one or more of PCLB Board and/or Advisory Committee members attend.

B. Patsy Buker, Executive Director, presented her report (Attachment #2).

Motion to Adjourn: A motion was made by Commissioner Roche and seconded to adjourn the meeting at 2:25 p.m. Unanimously approved.

Respectfully Submitted by:

Judi Vitucci, Board Secretary

Government in the Sunshine/Public Records

I. Government in the Sunshine- Florida Statute 286.011

- Requirements:
1. Meetings must be open to the public
 2. Reasonable notice of the meeting must be given
 3. Minutes of the meetings must be taken and promptly recorded

A. Who does it apply to in PCLB context?

B. What does it cover – any gathering, whether formal or casual, of two or more members of the same board to discuss some matter on which foreseeable action will be taken by the board.

1. Applies to all communications- oral, written, telephone, email, Facebook, twitter, instant messaging, text messaging
2. No one can serve as a liaison between board members to avoid sunshine law
3. Can we socialize with each other? Yes provided matters that may come before the board are not discussed.
4. Are there exemptions? Yes – but very narrow- rarely apply

C. What happens if we violate Sunshine?

1. Criminal Penalties: Anyone who knowingly violates the Sunshine Law is guilty of a misdemeanor of the second degree. They may be sentenced to a term of imprisonment not to exceed 60 days and/or fined up to \$500. (F.S. 286.011(3)(b))
2. Removal from office
3. Non-criminal penalties: Fine up to \$500 for violation. (F.S. 286.011(3)(a))
4. Civil action for injunctive declaratory relief

D. Can we fix it – Yes we can!

II. Public Records Act – Florida Statute 119

A. What is covered?

B. Retaining documents?

C. Penalties?

1. Civil Actions- attorney's fees and costs
2. Criminal penalties: 119.10(1)(b) a public officer who knowingly violates the provisions of 119.07(1) is subject to suspension and removal or impeachment and commits a misdemeanor of the first degree, punishable by possible criminal penalties of one year in prison or a \$1,000 fine.
3. Non-criminal penalties: 119.10(1)(a) violation of 119 by a public officer is a non-criminal infraction, punishable by fine not exceeding \$500.

III. Questions

553692

Executive Director's Report February 23, 2011

Legislative Updates

Local Bill 01 has gone to Bill drafting and we have been included in the process of tweaking the language, along with Lynn Gibson. Colleen Flynn has reviewed each of the iterations and her comments have been relayed to Sharon Nehring at representative Nehr's office. None of the proposed changes have been substantive.

HB139 and companion bill SB 364, which propose changes to Florida Statute 402, are in committee for consideration. Our primary concerns and interests were in regards to the following points:

- 1) It adds language referring to household children including children living in the home on a temporary basis. We feel that temporary is a vague term and that its vagueness will hamper enforcement efforts.
- 2) It adds language that states that supervision of the operator's household children shall be left to their discretion, unless they receive a subsidy for their care.
- 3) It requires that advertising include the license or registration numbers for providers.
- 4) It provides for a licensing agency or other individual to have a cause of action against a provider who advertises w/o their license number.

We are aware that DCF Child Care Program Office in Tallahassee is working with the Legislature on these bills and I will update you when I get something concrete from them.

Quality Assurance Activities

We are in the process of devising numerous quality assurance (QA) activities for the Child Care Licensing Program. Some of the QA measures are broad in scope. For example, we have created a complex system for monitoring the license renewal process in order to assure timely renewals. We are also reviewing all of the policies and procedures and rewriting the bulk of them to fit with present day practices. Supervisors are accompanying Licensing Specialists in the field and completing written and oral feedback for them. We are setting up a peer review system wherein Licensing Specialists will review a random sample of each other's files on a monthly basis, utilizing the DCF quality file review tool. By doing so, they will incorporate the items in the tool into their regular case file activities. Supervisors will also use this tool in file reviews.

We are scheduled to have DCF and JWB site visits during the week of April 25th. We have asked to have them co-occur in order to allow cross over of ideas and in order to minimize interruptions in staff members' regular activities. We will share the monitoring reports when they arrive.

Data Management

We were notified last week that we had to cease utilizing CENTRAX, a State data system, and begin utilizing Environmental Health Database (EHD), another State system, for tracking demographic information, generating finance reports, and tracking license renewals. We were given warning many months ago that the transfer would need to happen. However, when the decision was finally made on a statewide basis, we had two days to get our data out of CENTRAX and we are now inputting into EHD. It was a challenge, but we received tremendous support from the other Health Dept. staff and we made it by the deadline. We think we will be caught up on data entry and reviews for accuracy within a couple of weeks.

II. ACTION ITEMS

A. RECOMMENDATION: LICENSES FOR NEW CENTERS/HOMES

1. CHILDREN'S CENTERS: REGULAR LICENSES: 4

Center Name	Address	Owner	Category	Capacity	Age
St. Petersburg Pediatrics Day School	2701 54 th Ave S St. Petersburg	St. Petersburg Pediatrics Day Care Center ,LLC	Day Nursery	55	2 Years through 6 Years and School Age
Country Learning Academy	1847 1 st Avenue N St. Petersburg	B.N.I.E.T., Inc.	Day Nursery	70 with 10 Infants	1 Years through 6 Years and School Age
A Child's Place	4025 49 th Street N St. Petersburg	MVB Enterprises, LLC	Day Nursery	84 with 8 Infants	1 Years through 6 Years and School Age
Ms. Susie's Learning Center	63 Patricia Ave Dunedin	Ms. Susie's Learning Center, Inc.	Day Nursery	41 with 5 Infants	1 Year through 6 Years and School Age

II. ACTION ITEMS

A. RECOMMENDATION: LICENSES FOR NEW CENTERS/HOMES

2. FAMILY CHILD CARE HOMES: REGULAR LICENSES: 17

Provider Name	City
Archible, Tiffany	St. Petersburg
Armstrong-Scott, Horacine	St. Petersburg
Bertholf, Stephanie	Dunedin
Bolds, Morer	St. Petersburg
Colborn, Staci	St. Petersburg
Crumb, Carla	St. Petersburg
Jenkins, Yolanda	St. Petersburg
Johnson, Donna	St. Petersburg
Johnson, Khadijah	St. Petersburg
Justice, Bobbie Lee	Pinellas Park
Ledford, Inez	Pinellas Park
Mojica, Sonia	St. Petersburg
Morgan, Stefani	St. Petersburg
Newsom, Carolyn	St. Petersburg
Starling, Dora	Largo
Walton, Janice	St. Petersburg
Williams, Annita	St. Petersburg

II. ACTION ITEMS

A. RECOMMENDATION: LICENSES FOR NEW CENTERS/HOMES

3. LARGE FAMILY CHILD CARE HOMES: REGULAR LICENSES: 4

Provider Name	City	Type of Change	Change From	Change To
Anderson, Beverly	Clearwater	Capacity	FCCH	LFCCH
Davis, Loretta	St. Petersburg	Capacity	FCCH	LFCCH
Harden, Deborah	St. Petersburg	Capacity	FCCH	LFCCH
Pruitt, Jeneen	St. Petersburg	Capacity	FCCH	LFCCH

Board Action: To approve, modify or deny new centers and homes

If changes, words stricken have been deleted and entries with an asterisk (*) have been added.

B. ATTORNEY ITEMS/UPDATES

II. ACTION ITEMS

C. APPOINTMENT OF NOMINATING COMMITTEE FOR BOARD CHAIRMAN

Board Bylaws require a Nominating Committee be approved consisting of two Board members and one Advisory Committee member nominated and elected by the Board. One staff member is selected by the Director to serve on the Committee.

The Nominating Committee is to present a recommendation for Chairman to the Board at the July 14, 2011 meeting. At that time the newly elected Chairman will assume their duties and appoint the Board Secretary.

Kathy Krause has been selected by the Director to serve on the Nomination Committee and call the meeting.

Board Action:

- ◆ **To accept nominations for the Nominating Committee**
- ◆ **To elect a Nominating Committee as required in Bylaws**

II. ACTION ITEMS

D. RECOMMENDATION FOR DECREASES IN CHILDREN'S CENTER REGULATIONS

In order to decrease any standard in Pinellas County the procedure outlined in Section 5, Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida (printed below) must be followed.

Section 5. **Rules and regulations.** The license board shall have the power and duty to promulgate and adopt rules and regulations for the purposes of administering and enforcing minimum standards prescribed in this act. In the event the license board determines it reasonable to decrease the requirements of any particular standard, it may do so by the action of the board only. In the event the license board determines that there is a reasonable necessity to supplement or increase any standard, it may do so according to the following procedure:

Staff recommends the following decrease in regulation to meet what is already widely accepted as an alternative type of formula for babies.

IX. FOOD AND NUTRITION

C. Food Service

8. ~~Formula provided by the center shall be commercially prepared ready-to-feed formula. The formula shall be iron fortified, unless otherwise recommended by the parents or a licensed medical authority.~~

Rationale:

Powdered formula is widely used to provide infants with adequate nutritional intake. There is a great cost disparity between powdered formula and the more expensive ready-to-feed formula, as consumers are paying for simplicity of preparation. Approved food programs provide powdered formula to children's centers that participate in their program. To not allow parents of infants to participate in the food program causes unnecessary expense. Should children's centers choose to only serve ready-to-feed formula that would be their own business practice, and would be acceptable.

Implementation Date: June 1, 2011

Board Action: To approve, modify or deny staff recommendation

Staff recommends the following decrease in regulation as the requirement does not necessarily remedy the cause of every Class I fine.

II. SUPERVISION

A. General Supervisory Standards

9. A staff member qualified to be in charge shall be on the premises at all times when children are present.
 - a. ~~Any licensed children's center receiving a Class I fine will be required to have an employee with SMIC qualifications, not responsible for children during all hours of operation, for a time frame of six (6) months from the date the Class I fine is issued.~~
 - b. ~~Any licensed children's center receiving a Probationary-Provisional license, will be required to have an employee with SMIC qualifications not responsible for children during the hours of operation for the time frame of the Probationary-Provisional license.~~

II. ACTION ITEMS

D. RECOMMENDATION FOR DECREASES IN CHILDREN'S CENTER REGULATIONS - continued

II. SUPERVISION

A. General Supervisory Standards – continued

Rationale:

When a children's center receives a Class 1 fine, or receives a Probationary License, they are required to submit a management plan that outlines how they will ensure that these violations do not occur again. That plan must be accepted and approved by the Child Care Licensing Program. The management plan should outline policies and procedures that the children's center will be putting into place to ensure future compliance with regulations. If they believe that having a staff member in charge out of ratio should be an integral part of this plan, then that should be their decision. Class 1 fines and multiples fines in one standard that might move a children's center to a Probationary License are not always successfully addressed by having an extra person out of ratio.

Implementation Date: June 1, 2011

Board Action: **To approve, modify or deny staff recommendation**

E. RECOMMENDATION TO RATIFY MEETING OR DECEMBER 14, 2010

To meet the requirements of the Independent Special District rules regarding noticing Emergency Meetings, staff recommends ratifying the December 14, 2010 Emergency Board Meeting. The "emergency" was in moving the scheduled and noticed date of November 17, 2010, to a date that would facilitate the attendance of most Board and Advisory Committee members in addition to the legislative liaison. The Board did not take action at the December 2010 Emergency Meeting regarding legislation.

Board Action: **To ratify the Emergency Board Meeting of December 14, 2010.**

III. INFORMATION ITEMS

A. EXECUTIVE REPORT

Quality Assurance Activities

- 1) We have created numerous quality assurance (QA) activities for the Child Care Licensing Program and we plan to fold them into a comprehensive QA process.
- 2) We have devised a time line flowchart that reflects the work of all team members for license renewal that we believe will result in timely renewals for 100% of those providers eligible for renewals.
- 3) We are continuing the review process of all of the internal policies and procedures and rewriting many of them to fit with present day practices.
- 4) Supervisors are accompanying Licensing Specialists in the field and completing written and oral feedback for them.
- 5) Our Peer Review system in which Licensing Specialists review a random sample of each other's files utilizing the DCF file review tool is up and running. We are developing a grid for capturing results in a systematic fashion.
- 6) The DCF and JWB site visits will take place during the week of April 25th. We have asked to have them visit at the same time in order to allow cross over of ideas and to minimize interruptions in staff members' regular activities. We will notify Board and Advisory Committee members as soon as we know the time for the exit interviews, and we will share the monitoring reports when they arrive.

Data Management

We have successfully transitioned from using CENTRAX to using the Environmental Health Database (EHD) for tracking demographic and financial information, and we have been very fortunate in being able to make some modifications in EHD to meet our specific data needs. We are also continuing to work with SansWrite, the State data system for child care licensing, to fully utilize their report generating features.

Temporary Permits

Staff members provide Temporary Permits (TP) to centers and home providers who are new to child care but who have met the standards for licensure. They also issue TP's to current providers who relocate their business and when a change of ownership occurs.

There was a question at a previous Board meeting on the legality of issuing a Temporary Permit for one year. We have researched the regulations which currently state that if staff issues a TP, it is to continue until it is presented to the Board for granting a full license. The regulations also state that the chairman of the Board or in his/her absence, 2 members of the Board may grant a TP to continue until the next Board meeting. We believe that this means the TP's issued by staff are not time limited by Chapter 61. The PCLB attorney advised that in 1995, an addition to the regulations was added to allow staff issued temporary permits "to continue until presented to the Board."

III. INFORMATION ITEMS

A. EXECUTIVE REPORT - continued

The primary reasons for allowing staff issued TP's to last for a year include:

- 1) It gives ample time for a new provider to enroll children in their care and to demonstrate that they fully understand and can abide by regulations,
- 2) It gives the provider opportunities to face various situations with children in their care.
- 3) It also gives our Licensing Specialists enough time to conduct the required three visits to the provider's location after children were enrolled and be able to observe the child care and provide technical assistance.
- 4) It sometimes takes several weeks for a new provider to actually enroll children and some new providers become licensed ahead of time in anticipation actually opening for business at a future date.

Having a Temporary Permit does not limit a provider in conducting their business. They can set their rates for care on the first day of their TP, and they can advertise for additional children. They can contract with other agencies to provide enhanced services and be paid for it. They are not limited in any way, beyond the standards that all providers must follow. When they demonstrate their ability to be in compliance, staff brings their license to Board and they may be granted their regular license and then begin their annual renewal cycle at that point.

Written Communications to Providers

We shared the communication that we sent to center and home providers with Board and Advisory Committee members last month. We received several very positive responses from center directors as a result. The response from home providers centered on questions regarding the time frame and procedures for increasing capacity if the law passes. We are already gathering ideas for the next mailing and we will probably mail communications at least on a quarterly basis, and more often as special topics require.

We are gathering e-mail addresses for more timely and less expensive communications. However, we are aware that not all providers have e-mail capacity at this time. Consequently, our goal will be to develop an e-mail group but to continue hard copy mailing for those who request/require that method.

Child Supervision Issues

We have had numerous instances in Pinellas over the last year that involved caretakers losing awareness of the whereabouts of children in their care. I am also sending you charts on this occurrence in centers and in homes. We are very fortunate that there have not been any serious injuries to children as have occurred in some neighboring counties. We have highlighted the importance of establishing and utilizing good tracking systems for children in care, including transition logs and attendance sheets, and we will continue to provide technical assistance and training on this important issue. It only takes a few seconds for a child to climb too high, to fall down, to get on to a dangerous road, or in the worse case scenario to be run over or kidnapped. Please refer to the other two attachments on this e-mail for charts on incidents centered on supervision issues.

III. INFORMATION ITEMS
A. EXECUTIVE REPORT - continued

Children's Centers Supervision Issues 10/09-Present

Date	Name of Center	Child's Age	Location	# of Staff Present	Size of group	Time left alone	How discovered	Transitions involved	Total Capacity
10-8-09	PCHS-Dunedin	3 year old	Playground	3	10	4-10 minutes	Complaint	Yes	73
11-12-09	KinderCare 1046	Infant	Classroom	1	1	1-2 minutes	Self-report	No	121
1-22-10	Happy Workers	1 year old	Classroom	4	10	None	Complaint	No	200
2-4-10	Pauline Rivkind	2 years	Playground	2	15	3 minutes	Self-report	Yes	81
2-13-10	The Oak Tree Preschool	3 year old	Classroom	3	48	5 minutes	Self-report	No	66
2-15-10*	Country Learning Academy	1 year old	Parking lot	2	7	5 minutes	Self-report	Yes	70
3-8-10 *	Starling #1	3 year old	Van	1	8	15-30 minutes	Complaint	Yes	83
4-19-10	Sherri's Cozy Corner	2,3 & 4 year olds	4 classrooms	4	Varied 4-11 children	30 minutes	Complaint	No	59
4-26-10	Countryside ELA	2 year old	Outside center near road	1	8	4 minutes	Self-report	No	107
	Old Landmark	School Age	Bank	1	3	None – no 2 nd staff member	Complaint	No	78

* Fine not paid due to execution of change of ownership

III. INFORMATION ITEMS
 A. EXECUTIVE REPORT - continued

Children's Centers Supervision Issues 10/09-Present

8-3-10	Precious People LC	2 years	Outdoor play space	1	6	3 minutes	Self-Report	Yes	130
8-24-10	B-C Daycare	1 year old	1 year old children's classroom	1	1	5-10 minutes Staff asleep	Complaint	No	88
9-29-10	Happy Workers	1 year old	Toddler 2	3	9	5-10 minutes	Self-Report	Yes	200
10-11-10	Krieger ECC	2 years	Outside center on road	3	12	10-15 minutes	Complaint	Yes	100
10-11-10	Mt. Zion CC	5 years old	Van	1	8	10-15 minutes	Complaint	Yes	120
11-2-10	PCHS-Rainbow Village	4 year old	Classroom	2	14	30 minutes	Self-Report	Yes	100
2-22-11	Tiny Treasures	2 year old	Playground	2	10	3 minutes	Self-Report	Yes	91
2-23-11	YMCA-Forest Lakes	7 year old	Park	5	90	10 minutes	Self-Report	No	200

* Fine not paid due to execution of change of ownership

III. INFORMATION ITEMS
 A. EXECUTIVE REPORT - continued

Homes Supervision Issues 10/09-Present

Date	Name of Home	Issue	How discovered
12/9/09	Lawanda Josey	4 month old received burn to nose, provider did not know how or when.	Complaint
3/24/10	Veronica Ross	Provider was alone with 10 children.	Found during inspection.
4/26/10	Phyllis Burgess	6 month old with broken leg due to lack of supervision.	Complaint
9/29/10	Pamela Gebler	Lack of supervision resulting in dog bite.	Self report and then complaint received.
11/5/10	Denise Cardell	Operator working outside of the home during operating hours.	Complaint
11/15/10	Maria Negron	Over capacity by 3 and 5 under the age of 2 years with only one adult on premises.	Found on inspection for unrelated complaint.
3/8/11	Jacqueline Hines	A 9 month old was left at home in a car seat with only a 14 year old boy present.	Complaint

III. INFORMATION ITEMS

A. EXECUTIVE REPORT - continued

Legislative Updates

Local Bill 01 has become HB 1049 and SB 2074 and it has run into some snags, including questions about terminology of "household members" versus "family members" and "employees" versus "personnel". The bill apparently was slowed down in the legal review process but it has now been pushed out to committee. It has strong local support, and we are hoping that it has not lost its opportunity for making it through session.

HB139 and its companion SB 364, which propose changes to Florida Statute 402, are in committee for consideration. Our primary concerns and interests were in regards to the following points:

- 5) It adds language referring to household children including children living in the home on a temporary basis. We feel that temporary is a vague term and that its vagueness will hamper enforcement efforts.
- 6) It adds language that states that supervision of the operator's household children shall be left to their discretion, unless they receive a subsidy for their care.
- 7) It requires that advertising include the license or registration numbers for providers.
- 8) It addresses religious exempt child care centers requirements for meeting standards without being required to become licensed.

We are aware that DCF Child Care Program Office in Tallahassee is working with the Legislature on these bills and I will update you as we get additional information from them.

Budget Updates

While we do not have much specific information regarding funding from JWB, DCF, or DOH, we are expecting some reductions in the new fiscal years and we are developing various conceptual scenarios. Our Child Care Licensing Program operates under two different fiscal years and we have positions and expenses funded by different grants and some that are funded through more than one grant. Therefore, we are awaiting more definite information on funding prior to developing detailed budget plans.

At present, the House and Governor's budgets are aligned at a \$1.1 million reduction in Department of Children and Families child care licensing funds, which would result in DCF losing three positions at headquarters and ten positions in the field (plus the additional program reduction since 10 positions don't equal the \$1.1 million in reductions). The Florida Senate budget includes \$3.5 million in reduction to DCF child care statewide, which includes deleting the 3 positions at headquarters and 30 positions in the field. Our contact person at the DCF Program Office for child care has informed us that their intention is to hold funding to the six local licensing agencies harmless. However, she added that there are no guarantees at this point.

The Florida Department of Health's future position and funding streams are very much in the air at this point, and we probably will not have specifics until after the legislation session has ended. The Pinellas property tax base has drastically reduced over recent years, and JWB will be having some tough decisions in the budget cycle this year. In all likelihood, there will be reductions in JWB funding for providers next year.

III. INFORMATION ITEMS

A. EXECUTIVE REPORT - continued

Fingerprinting and Background Screening Services

We are providing the above services at Center Bay now and it is going quite well. We are screening an average of 30 to 35 child care providers per week, and we plan to explore offering untraditional hours to further accommodate providers' needs, including the possibility of expanding hours earlier and/or later on certain days. Our cost is \$27.25 per screening, which compares very favorably with other screening services providers.

Transportation Safety Issues

We have encountered some potentially dangerous lapses in compliance with State laws and licensing regulations regarding safe transportation of children. This includes not using child care seats, booster seats, seatbelts, etc. We are providing technical assistance and education to providers who transport children.

Perfect Inspections

We have established a new practice of making a congratulatory phone call to center directors and/or their supervisors when they have an inspection that indicates complete compliance. We will be implementing a similar practice in homes and we plan to develop a congratulatory post card to acknowledge full compliance.

Special Meeting Reminder

We will hold a Special Board meeting on **Wednesday, May 25th at 1:30**. This meeting has been scheduled in an effort to provide training for Board and Advisory Committee members. This will be useful training and it will help us to meet the training requirements as stipulated in the JWB contract for 2010-11. We will also be issuing new Board Resource Books and conducting an overview/orientation for all members at this meeting, so please put the date on your calendars.

History of Final Agency Actions Regarding Hearings

At the last Board meeting, Commissioner Roche asked that staff report on the number and type of Final Agency Actions regarding hearings.

Final Agency Action, as it pertains to a provider who has requested and had their hearing, is the Board's action regarding the Hearing Officer's Recommended Order. Staff reviewed 2009 and 2010 and found the following:

YEAR	NAME	TYPE
2009	LaFonte Hunter- Davis	Denial of Application
	Wendy Furse	Denial of Application
	Gloria Marchall	Denial of Application
2010	LaFonte Hunter- Davis	Denial of Application

III. INFORMATION ITEMS

B. REPORT FROM ANNE BROOKS – SUPERVISION OF PROVIDER'S CHILDREN

I talked with providers both individually and at two association meetings. The consensus was that at no age does an agency have the right to tell any parent how to raise their child. They also said that all their personal children including their infants should be able to sleep or play in their rooms with the door closed and monitored by baby monitors or other electronic equipment if the parent so chooses.

Anne Brooks

III. INFORMATION ITEMS
 C. STATISTICAL REPORT – FEBRUARY 2010

Statistical Report for February 2011

	HOMES				CHILDREN'S CENTERS							
	FDCH		LFDCH		Preschool		B/A School		Exempt		Nonpublic	
	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity
Previous Months Totals	527	2719	42	369	267	22410	98	13764	4	262	22	964
Monthly Activity												
1. Temporary Permits 1st Time TP	2	10										
2. Capacity Change - current licenses e.g. LFCCH to fdch add	-2	-10	2	24		+33		-165		+10		
3. Closed - # with capacity	-7	-35			-1	-64						
4. Corrections - from previous reports Explain below*												
Total Capacity	520	2684	44	393	266	22379	98	13599	4	272	22	964

Monthly Tally Sheet Summary	Homes	FDCH	LFDCH	CC	Centers	Health
Total Number	564	520	44	390	111	
Total Capacity	3077	2684	393	37214	1826	
1. Licensing						
a. Pre-licensing inspections	5			1		
b. - e. Inspections/ Re-checks	124			95		
f. TA/Consultation	1			7		
g. Unlicensed care investigations	2			2		
h. Children's Records (only)				3		
i. Renewal licenses issued	61			52		
2. Enforcement						
a. Complaints	11			4		
b. Fines administered	6			23		
c. Conferences	1			1		
d. Intent to deny/suspend/revoke	1			0		
e. - f. Hearings	0			1		
3. Training Presented						
a. Number of trainings				4		
b. Number of hours				10		
4. Training Taken						
a. Number of trainings				1		
b. Number of hours				9		
5. Health Inspections						
a. Food				115		

III. INFORMATION ITEMS
D. REVENUE AND EXPENSE REPORT – FEBRUARY 2011

PINELLAS COUNTY LICENSE BOARD
REVENUE & EXPENSE BUDGET REPORT
10/01/2010 (Program Year 2010-2011) Cash Basis

ALL FUND SUMMARY

ACCOUNT	AMENDED BUDGET	FEBRUARY ACTUAL	ALL FUNDS SPENT 2/28/2011	UNSPENT BALANCE	PROJECTED 03/01/11-9/30/11	VARIANCE 9/30/2011	PROJECTED %
TOTAL SALARIES	617,552.00	47,065.75	234,438.21	383,113.79	380,365.95	2,747.84	37.96%
FICA/MEDICARE	47,269.00	3,600.35	17,943.88	29,325.12	29,113.23	211.90	37.96%
RETIREMENT	66,602.00	5,108.81	25,452.04	41,149.96	40,902.34	247.63	38.22%
HEALTH/LIFE/DIS	168,576.00	14,285.25	61,894.15	106,681.85	105,833.98	847.87	36.72%
TOTAL FRINGE BENEFITS	282,447.00	22,994.41	105,290.06	177,156.94	175,849.55	1,307.39	37.28%
TOTAL SALARY AND BENEFITS	899,999.00	70,060.16 *	339,728.27	560,270.73	556,215.49	4,055.24	37.75%
TELEPHONE	2,447.00	0.00	793.83	1,653.17	1,653.17	0.00	32.44%
CELLULAR PHONES	900.00	55.66	277.75	622.25	622.25	0.00	30.86%
POSTAGE	5,800.00	138.16	672.63	5,127.37	5,127.37	0.00	11.60%
PRINTING	6,000.00	0.00	486.00	5,514.00	5,514.00	0.00	8.10%
TRAVEL	22,164.00	1,367.47	5,808.28	16,355.72	16,355.67	0.05	26.21%
EDUCATIONAL MATERIALS	1,000.00	182.50	182.50	817.50	817.46	0.04	18.25%
OFFICE SUPPLIES	8,469.00	297.00	4,520.44	3,948.56	3,948.56	0.00	53.38%
INFO. TECHNOLOGY	12,000.00	2,900.00	2,900.00	9,100.00	9,100.00	0.00	24.17%
RENT- OFFICE SPACE	73,776.00	6,209.31	30,323.19	43,452.81	43,452.81	0.00	41.10%
RENT- STORAGE SPACE	1,500.00	160.60	531.47	968.53	968.53	0.00	35.43%
RENT- EQUIPMENT (COPIER)	3,144.00	261.91	1,047.64	2,096.36	2,096.36	0.00	33.32%
SUBSCRIPTIONS/DUES	175.00	0.00	175.00	0.00	0.00	0.00	100.00%
CONTRACTUAL- Audit	14,000.00	0.00	3,200.00	10,800.00	10,800.00	0.00	22.86%
CONTRACTUAL- Legal Fees	55,297.00	0.00	10,212.75	45,084.25	45,084.25	0.00	18.47%
CONTRACTUAL- Advertising	3,000.00	0.00	569.22	2,430.78	2,430.78	0.00	18.97%
FINGER-PRINT EXPENSE	6,557.00	1,716.75	7,602.75	(1,045.75)	4,454.56	(5,500.31)	115.95%
HR ASSESSMENT FEE	5,224.00	0.00	2,226.12	2,997.88	2,997.88	0.00	42.61%
TOTAL OPERATING	221,453.00	13,289.36	71,529.57	149,923.43	155,423.65	(5,500.22)	32.30%
ADMIN. COST- PinCHD In-Kind	75,595.00	5,884.70	28,535.47	47,059.53	46,719.32	340.21	37.75%
ADMIN. COST- PinCHD, JWB, Fees	49,053.00	3,818.56	18,516.55	30,536.45	30,315.97	220.48	37.75%
TOTAL ADMIN. COST	124,648.00	9,703.26	47,052.02	77,595.98	77,035.29	560.69	37.75%
ALL FUND TOTAL EXPENSES	1,246,100.00	93,052.78 *	458,309.86	787,790.14	788,674.43	(884.29)	36.78%
REVENUE SOURCES:							
JWB	609,614.00	86,607.75	179,038.28	430,575.72	474,543.91	(43,968.19)	29.37%
DCF	282,124.00	23,510.16	70,530.48	211,593.52	188,083.36	23,510.16	25.00%
PinCHD	128,192.00	7,725.84	39,265.95	88,926.05	86,696.41	2,229.64	30.63%
PinCHD - In-Kind	74,228.00	5,884.70	28,535.47	45,692.53	51,348.18	(5,655.65)	38.44%
LB FEES & FINES	127,281.00	10,107.75	59,891.50	67,389.50	86,636.83	(19,247.33)	47.05%
LB FINGER PRINT FEES	7,000.00	1,934.72 *	8,534.00	(1,534.00)	5,415.12	(6,949.12)	121.91%
FUND BALANCE	17,662.00	1,368.15	6,584.55	11,077.45	11,155.83	(78.38)	37.28%
ALL FUND TOTAL REVENUE	1,246,101.00	137,139.07	392,380.23	853,720.77	903,879.64		31.49%

III. INFORMATION ITEMS

E. ADMINISTRATIVE FINES- CHILDREN'S CENTERS

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid
First Presbyterian Church Day School	II	Daily Attendance - inaccurate	12/1/2010	\$50.00	\$50.00	12/6/2010
St. Paul's Children's Center	II	Unlocked toxic	12/1/2010	\$50.00	\$50.00	12/1/2010
KinderCare 216	II	Unlocked toxic	12/2/2010	\$50.00	\$50.00	12/17/2010
	III	Children's Records - incomplete	12/2/2010	\$25.00	\$50.00	12/17/2010
R'Club - Shore Acres	II	Daily Attendance - inaccurate	12/3/2010	\$50.00	\$50.00	12/10/2010
	III	Children's Records - missing Exam	12/3/2010	\$25.00	\$25.00	12/10/2010
Lutheran Church of the Cross Day School	II	Medication - not in original package	12/7/2010	\$50.00	\$50.00	12/10/2010
	II	Personnel - missing level 2 screening	12/7/2010	\$75.00	\$75.00	12/10/2010
Young Days CDC	II	Daily Attendance - Transitions not documented	12/8/2010	\$50.00	\$50.00	12/9/2010
PCHS-Rainbow Village	II	Unlocked toxic	12/8/2010	\$50.00	\$50.00	12/17/2010

III. INFORMATION ITEMS

E. ADMINISTRATIVE FINES- CHILDREN'S CENTERS - CONTINUED

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid
St. Raphael Catholic School	II	Unlocked toxic	12/9/2010	\$50.00	\$50.00	12/17/2010
City of Madeira Beach Recreation	II	Transportation - Driver no FA or CPR	12/10/2010	\$50.00	\$50.00	12/20/2010
	II	Transportation -No Liability Insurance on site	12/10/2010	\$50.00	\$50.00	12/20/2010
North East Park Preschool	II	Unlocked toxic	12/10/2010	\$50.00	\$50.00	12/10/2010
Promiseland Preschool	II	Unlocked toxic	12/13/2010	\$50.00	\$50.00	12/20/2010
	II	Unlocked flammable	12/13/2010	\$50.00	\$50.00	12/20/2010
Countryside Christian Academy	III	Children's Records - incomplete	12/13/2010	\$25.00	\$25.00	12/13/2010
Wee Care Preschool	III	Children's Records - expired Immunization	12/13/2010	\$25.00	\$25.00	12/13/2010
B-C Daycare	II	Personnel -missing employment history	12/16/2010	\$50.00	\$50.00	12/16/2010

III. INFORMATION ITEMS

E. ADMINISTRATIVE FINES- CHILDREN'S CENTERS - CONTINUED

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid
Immaculate Conception	II	Daily Attendance - Transitions not documented	12/16/2010	\$50.00	\$50.00	12/16/2010
	II	Daily Attendance - Inaccurate	12/16/2010	\$75.00	\$75.00	12/16/2010
	III	Personnel - incomplete acknowledgement form	12/16/2010	\$25.00	\$25.00	12/16/2010
Happy Workers	II	Unlocked toxics	12/16/2010	\$75.00	\$75.00	1/18/2011
	II	Outdoor Playspace not maintained/safe	12/16/2010	\$50.00	\$50.00	1/18/2011
Country Day Pre-Primary	II	Personnel-expired Attestations	12/16/2010	\$50.00	\$50.00	12/16/2010
	III	Children's Records - incomplete	12/16/2010	\$25.00	\$25.00	12/16/2010
City of Gulfport Rec	II	Daily attendance-inaccurate	12/15/2010	\$50.00	\$50.00	12/20/2010
Transfiguration ECC	II	Medication not in original package	12/16/2010	\$50.00	\$50.00	12/16/2010
Shadycreek	II	Cleaning Supplies unlocked	12/14/2010	\$50	\$50.00	1/4/2011

III. INFORMATION ITEMS

E. ADMINISTRATIVE FINES- CHILDREN'S CENTERS - CONTINUED

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid
Belleair Montessori Academy	II	Daily attendance-Transitions not documented	12/17/2010	\$50.00	\$50.00	12/17/2010
First Start CDC	II	Daily Attendance - inaccurate	12/20/2010	\$50.00	\$50.00	12/20/2010
	III	Children's Records - incomplete	12/20/2010	\$25.00	\$25.00	12/20/2010
Mt. Zion Children's Center	IS	Transportation-seat restraints not age appropriate	12/20/2010	\$500.00	\$500.00	1/3/2011
	III	Children's records-incomplete Acknowledgement Form	12/20/2010	\$25.00	\$25.00	1/3/2011
	II	Personnel - expired Attestations	12/20/2010	\$50.00	\$50.00	1/3/2011
Shepherds Care LC	II	Daily Attendance - Transitions not documented	12/22/2010	\$50.00	\$50.00	12/23/2010
	III	Children's Records - incomplete	12/22/2010	\$25.00	\$25.00	12/23/2010
YMCA-Melrose	III	Children's Records - incomplete	12/21/2010	\$25.00	\$25.00	1/10/2011
Academy of Learning	III	Children's Records - incomplete	12/21/2010	\$25.00	\$25.00	1/7/2011

III. INFORMATION ITEMS

E. ADMINISTRATIVE FINES- CHILDREN'S CENTERS - CONTINUED

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid
A Circle of Children	III	Children's Records - incomplete	12/21/2010	\$25.00	\$25.00	1/7/2011
	III	Children's Records - expired Emergency Medical Release	12/21/2010	\$25.00	\$25.00	1/7/2011
YMCA-Fuguitt	III	Personnel - training not started timely	12/23/2010	\$25.00	\$25.00	1/7/2011
	II	Cleaning Supplies unlocked	12/23/2010	\$50.00	\$50.00	1/7/2011
JMAC Kids	III	Children's Records - incomplete	12/29/2010	\$25.00	\$25.00	1/19/2011
Discovery Preschool	III	Children's Records - incomplete	1/4/2011	\$25.00	\$25.00	1/13/2011
Palm Harbor Montessori Nebraska	II	Personnel - expired Attestations	1/4/2011	\$50.00	\$50.00	1/10/2011
	II	Daily Attendance- transitions not documented	1/4/2011	\$50.00	\$50.00	1/10/2011

III. INFORMATION ITEMS

E. ADMINISTRATIVE FINES- CHILDREN'S CENTERS - CONTINUED

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid
Old Landmark Christian Academy	II	Outdoor Play Space - tripping hazard	1/5/2011	\$50.00	\$50.00	1/20/2011
	II	Daily Attendance -Transitions incorrectly documented	1/5/2011	\$50.00	\$50.00	1/20/2011
	III	Children's Records - incomplete	1/5/2011	\$25.00	\$25.00	1/20/2011
	III	Children's Records - incomplete Emergency Medical Release Forms	1/5/2011	\$50.00	\$50.00	1/20/2011
Little People's LC of SH	III	Children's Records - incomplete	1/5/2011	\$25.00	\$50.00	1/10/2011
A Child's Place	II	Unlocked toxic	1/5/2011	\$50.00	\$50.00	1/5/2011
	II	Infants kept separate	1/5/2011	\$50.00	\$50.00	1/5/2011
Discovery Learning Center	II	Unlocked hazardous material	1/5/2011	\$50.00	\$50.00	1/6/2011
Countryside Early Learning Academy	III	Children's Records - incomplete	1/10/2011	\$25.00	\$25.00	1/10/2011

III. INFORMATION ITEMS

E. ADMINISTRATIVE FINES- CHILDREN'S CENTERS - CONTINUED

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid
St. Pete Prep	III	Personnel -missing proof of education	1/11/2011	\$25.00	\$25.00	1/11/2011
	III	Children's Records -expired DH680	1/11/2011	\$25.00	\$25.00	1/11/2011
	III	Children's Records - incomplete	1/11/2011	\$50.00	\$50.00	1/11/2011
	II	Daily Attendance -Closing Log	1/11/2011	\$50.00	\$50.00	1/11/2011
	II	Outdoor Equipment-not maintained/safe	1/11/2011	\$50.00	\$50.00	1/11/2011
	III	Diapering - surface not impermeable	1/11/2011	\$25.00	\$25.00	1/11/2011
	II	Unlocked toxics	1/11/2011	\$75.00	\$75.00	1/11/2011
Garden Crest Christian Academy , Inc.	II	Outdoor Equipment-not maintained/safe	1/14/2011	\$50.00	\$50.00	1/14/2011
	III	Children's Records - incomplete	1/14/2011	\$25.00	\$25.00	1/14/2011

III. INFORMATION ITEMS

E. ADMINISTRATIVE FINES- CHILDREN'S CENTERS - CONTINUED

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid
Kidz World	II	Daily Attendance - Transitions not documented	1/14/2011	\$50.00	\$50.00	1/14/2011
	II	Daily Attendance - inaccurate	1/14/2011	\$50.00	\$50.00	1/14/2011
	II	Personnel - expired Attestations	1/14/2011	\$50.00	\$50.00	1/14/2011
YWCA/USF Family Village	II	Medication - not in original package	1/19/2011	\$50.00	\$50.00	2/1/2011
	II	Outdoor Equipment - not in good repair	1/19/2011	\$50.00	\$50.00	2/1/2011
La Petite Academy	II	Personnel - missing local	1/20/2011	\$75.00	\$75.00	2/14/2011
	II	Personnel - no employment history check	1/20/2011	\$50.00	\$50.00	2/14/2011
	II	Outdoor Equipment - not in good repair	1/20/2011	\$50.00	\$50.00	2/14/2011
Willis S. Johns Recreation Center	III	Children's Records - incomplete	1/21/2011	\$25.00	\$25.00	2/18/2011

III. INFORMATION ITEMS

E. ADMINISTRATIVE FINES- CHILDREN'S CENTERS - CONTINUED

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid
Tiny Treasures Preschool	II	Outdoor Playspace - standing water	1/21/2011	\$50.00	\$50.00	1/24/2011
	II	Harmful items in reach of children	1/21/2011	\$50.00	\$50.00	1/24/2011
	III	Children's Records - incomplete	1/21/2011	\$25.00	\$50.00	1/24/2011
PCHS-Connie L Maramaro Center	III	Children's Records - incomplete	1/24/2011	\$25.00	\$25.00	2/11/2011
	III	Children's Records - expired or incomplete Emergency Medical Release	1/24/2011	\$25.00	\$25.00	2/11/2011
COTI	II	Personnel - expired Attestations	1/25/2011	\$50.00	\$50.00	1/25/2011
A Ginny's Little Giants	II	Flammable products unlocked	2/1/2011	\$50.00	\$50.00	2/1/2011
	II	Toxic unlocked	2/1/2011	\$75.00	\$75.00	2/1/2011
	II	Daily Attendance - inaccurate	2/1/2011	\$75.00	\$75.00	2/1/2011
Walter Fuller Rec. Center	II	No approved fire inspection	2/3/2011	\$50.00	\$50.00	2/21/2011

III. INFORMATION ITEMS

E. ADMINISTRATIVE FINES- CHILDREN'S CENTERS - CONTINUED

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid
Kids Christian Care of the FUMC of Pinellas Park	II	Toxic unlocked	2/11/2011	\$50.00	\$50.00	2/18/2011
	III	Children's Records - incomplete	2/11/2011	\$50.00	\$50.00	2/18/2011
Kids Corner	III	Children's Records - incomplete	2/11/2011	\$25.00	\$25.00	2/11/2011
KinderCare 1046	III	Children's Records - incomplete	2/15/2011	\$25.00	\$25.00	3/14/2011
Westchester Academy	III	Children's Records - incomplete	2/18/2011	\$25.00	\$25.00	3/3/2011
	II	Daily Attendance - inaccurate	2/18/2011	\$50.00	\$50.00	3/3/2011
	II	Toxic unlocked	2/18/2011	\$75.00	\$75.00	3/3/2011
	II	Personnel - expired Attestations	2/18/2011	\$50.00	\$50.00	3/3/2011
Community Pride- Breeden	III	Children's Records - incomplete	2/23/2011	\$25.00	\$25.00	3/11/2011
Acres of Fun	II	Flammable products unlocked	2/25/2011	\$50.00	\$50.00	2/28/2011

III. INFORMATION ITEMS

E. ADMINISTRATIVE FINES- CHILDREN'S CENTERS - CONTINUED

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid
Early Explorations Preschool	IS	Mandatory Reporting 2 days not reported	2/25/2011	\$1,000	Payment Plan	
	IS	Discipline - Severe/Humiliating	2/25/2011	\$500		
Community Pride-Breeden	II	Unlocked Cleaning Supplies	2/25/2011	\$50.00	\$50.00	3/11/2011
	II	Daily attendance-inaccurate	2/25/2011	\$50.00	\$50.00	3/11/2011
Paul R. Hortin	III	Children's records-incomplete	2/28/2011	\$25.00	\$25.00	2/28/2011
McMannis Preschool	II	Medication-not in original package	2/25/2011	\$50.00	\$50.00	3/11/2011
Par Village	III	Personnel-Infant Training not completed	2/28/2011	\$25.00	\$25.00	3/8/2011
Here We Grow Daycare	III	Children's records-incomplete	2/28/2011	\$25.00	\$25.00	3/15/2011
	II	Daily attendance-Transitions not documented	2/28/2011	\$50.00	\$50.00	3/15/2011

III. INFORMATION ITEMS

E. ADMINISTRATIVE FINES- FAMILY CHILD CARE HOMES

Date of Occurrence	Provider	Fine Class	Reason	Fine Date	Fine	Date Paid	Paid	Balance
12/21/2010	Jackson-Jones, Donna	II	Locks: Door to off-limits area was unlocked.	12/21/2010	\$50	1/7/2011	\$50	0
12/21/2010	Slaughter, Carolyn	II	Outdoor Play Space. Inspections on 12/14/09 & 12/21/10 items observed in outside play area space presented a hazard to children.	12/21/2010	\$50	1/5/2011 2/20/2011	\$25 \$25	0
12/17/2010	Logan, Ella	III	Physical Exam. Did not have health exam for each child enrolled.	12/17/2010	\$25	12/21/2010	\$25	0
12/20/2010	Torres-Cruz, Margarita	III	Identification/Enrollment. Did not have enrollment record for, for each child in care. Violations occurred 12/12/09 & 6/17/10.	12/20/2010	\$25	12/20/2010	\$25	0
12/2/2010	Bolden, Burnice	III	Facility Records. Did not have complete enrollment record for all children in care on 11/9/09, 5/11/10 and 12/2/10	12/10/2010	\$25	12/28/2010	\$25	0
12/2/2010	Clayton, Elysia	II	Medicines/Hazardous Products. Knives, scissors & razors within reach of children. Violations on 5/17/10 & 12/2/10.	12/27/2010	\$50	1/18/2011	\$50	0
1/13/2011	Dennis, Hattie	III	Identification/Enrollment: Enrollment form was incomplete for children in care on 1/27/10, 5/10/10 & 1/13/11	1/13/2011	\$25	1/24/2011	\$25	0

III. INFORMATION ITEMS

E. ADMINISTRATIVE FINES- FAMILY CHILD CARE HOMES

Date of Occurrence	Provider	Fine Class	Reason	Fine Date	Fine	Date Paid	Paid	Balance
1/14/2011	Winczewski, Marlene	II	Locks: Side door leading to the outside play area was unlocked.	1/24/2011	\$50	1/24/2011	\$50	0
1/25/2011	Gast, Andrea	II	Daily Attendance: Attendance record did not include all children in care on 1/5/10 & 1/25/11.	1/25/2011	\$50	2/9/2011	\$50	0
2/17/2011	James, Cassandra	II	Records: Did not have daily attendance for all children on 8/25/10 & 2/17/11	2/17/2011	\$50	3/8/2011	\$50	0
2/17/2011	James, Cassandra	II	Records: Daily attendance record on all children present on 8/25/10 & 2/17/11.	2/17/2011	\$50	3/8/2011	\$50	0
2/15/2011	Rodriguez, Adrianna	II	Locks: Door to off limits BR was unlocked on 2/17/10 and 2/15/11.	2/25/2011	\$50	3/15/2011	\$50	0
2/11/2011	Clayton, Elysia	II	Daily Attendance: Did not have daily attendance on children in care on 12/2/10 & 2/11/11	2/25/2011	\$50	3/21/2011	\$50	0
2/11/2011	Clayton, Elysia	II	Operable Telephone: Did not have a corded/operable phone on 12/2/10 & 2/11/11	2/28/2011	\$50	3/21/2011	\$50	0

III. INFORMATION ITEMS

E. ADMINISTRATIVE FINES- FAMILY CHILD CARE HOMES

Date of Occurrence	Provider	Fine Class	Reason	Fine Date	Fine	Date Paid	Paid	Balance
2/11/2011	Clayton, Elysia	II	Medicines/Hazardous Products: Toxic items containing warning labels were observed in the bathroom on 12/2/10 & 2/11/11.	2/28/2011	\$50	3/21/2011	\$50	0
2/16/2011	Chinkan, Kay	II	Medicines/Hazardous Products: Knives and/or sharp tools were accessible to children 2/16/11 & 3/3/11	3/3/2011	\$50	3/31/2011	\$50	0

