

PINELLAS COUNTY LICENSE BOARD FOR CHILDREN'S CENTERS
AND FAMILY DAY CARE HOMES
Minutes for the Special Board Meeting and Search Committee Interviews
August 13, 2010

APPROVED MINUTES

The Special Board Meeting of the Pinellas County License Board for Children's Centers and Family Day Care Homes was scheduled and properly noticed for Friday, August 13, 2010, at 4175 East Bay Drive, Suite 350, Clearwater, FL to begin at 8:30 a.m.

Board Members Present: Nancy Bostock; Anne Brooks; Judith Bruckner; Elise Minkoff; Judi Vitucci, Secretary and Acting Chairman

Board Members Absent: Lourdes Benedict, Chairman; (PC School Board representative unfilled)

Ex Officio Member Present: Charles Minor

Advisory Members Present: Lynn Bittner, Terri Hajian, Ann Hofmeister, Elizabeth Krakowski, Nina Meyers, Susan Weber

Advisory Members Absent: Heidi Buck

Attorney: Colleen Flynn and Andrew Hill

Staff Members Present: Gayle Guidash, Director of EH&P; Jorie Massarsky, Supervisor Children's Centers; Kathy Krause, Supervisor Family Child Care Homes; Dana Stajkowski, Board Recorder, and other Health Department staff

Call to order: The meeting was called to order at 8:45 a.m.

I. C.

Motion: A motion was made by Commissioner Bostock and seconded to approve the minutes from the July 7, 2010 Board meeting. Unanimously approved.

II. A
Final Agency Action for Lafonte Hunter-Davis

Motion: A motion was made by Commissioner Bostock and was seconded to approve the Recommended Order as the Final Agency Action of the PCLB. Unanimously approved. (See attachments distributed at the meeting by Ms. Hunter-Davis.)

II. B.
Third Amendment to Interlocal Agreement

Motion: A motion was made by Commissioner Bostock and was seconded to approve the Third amendment to Interlocal Agreement. Unanimously approved.

II. C.

Motion: A motion was made by Commissioner Bostock and was seconded to approve 1 Children's Center as a Religious Exempt Center. Unanimously approved.

III. A motion was made by Elise Minkoff and was seconded to adjourn the Special Board meeting. Unanimously approved. Colleen Flynn, Board attorney, was available by phone for the afternoon's Board meeting. Jorie Massarsky went back to her office.

IV.A. As members of the Board and Advisory Committee who were not part of the Search Committee took a seat in the audience, the Search Committee Meeting was called to order to interview candidates for the Executive Director position. As the Committee introduced themselves, each declared any relationship they had with the candidate.

The following candidates were interviewed by the committee. See committee records for additional information.

Julie Ulibarri
Michelle Money
Patsy Buker
Jorie Massarsky

Following the close of the interviews, the committee completed their interview process.

IV.B. The Special Board meeting was called to order at 2:35 p.m.

Committee: Search Committee representative Gayle Guidash presented the committee's recommendation of Patsy Buker for Executive Director. As a large committee, this motion comes with the strength of a motion and a second.

Board: Board unanimously approved the Search Committee's recommendation to hire Patsy Buker as the Executive Director of the License Board and to direct the Health Department to hire Patsy Buker as the Manager of the Health Department Child Care Program.

Directive: Commissioner Bostock directed the committee to come back to the Board if Ms. Buker did not accept the position offer.

Adjourn: The meeting was adjourned at approximately 3:00 p.m.

Respectfully submitted by:

Judi Vitucci, Board Secretary

JOHNSON, POPE, BOKOR, RUPPEL & BURNS, LLP
ATTORNEYS AND COUNSELLORS AT LAW

E. D. ARMSTRONG III
ALEKSAS A. BARAUSKAS
BRUCE H. BOKOR
CHARLES A. BUFORD
GUY M. BURNS
KATHERINE E. COLE
JONATHAN S. COLEMAN
MICHAEL T. CRONIN
ELIZABETH J. DANIELS
COLLEEN M. FLYNN

JENNIFER A. FICARROTTA
JOSEPH W. GAYNOR
RYAN C. GRIFFIN
MARION HALE
SCOTT C. ILGENFRITZ
FRANK R. JAKES
TIMOTHY A. JOHNSON, JR.*
SHARON E. KRICK
ROGER A. LARSON
ANGELINA E. LIM

MICHAEL G. LITTLE
SARAH J. MANTHEY
MICHAEL C. MARKHAM
ZACHARY D. MESSA
F. WALLACE POPE, JR.
ROBERT V. POTTER, JR.
DARRYL R. RICHARDS
PETER A. RIVELLINI
DENNIS G. RUPPEL
CHARLES A. SAMARKOS

SCOTT E. SCHILTZ*
KIMBERLY L. SHARPE
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FILE NO. 117559

May 27, 2010

**VIA CERTIFIED MAIL, RETURN
RECEIPT AND REGULAR MAIL**
LaFonte Hunter-Davis
666 Paris Avenue South
St. Petersburg, FL 33701

**VIA CERTIFIED MAIL, RETURN
RECEIPT AND REGULAR MAIL**
LaFonte Hunter-Davis
666 Preston Avenue South
St. Petersburg, FL 33701

Re: PCLB/LaFonte Hunter-Davis
Hearing on February 3, 2010

Dear Ms. Hunter-Davis:

As you know, my assistant, Linda, tried to schedule a phone call with you so that we could discuss this matter since you have advised that you have no attorney and are representing yourself. You refused and told her you wanted everything in writing. We are complying with your request. When Mr. Lewis was representing you, he made a settlement proposal which, as I told him, is acceptable to PCLB. He then told me he had to withdraw the offer as he could not represent you and thus, I am unsure if he advised you that the PCLB is willing to issue you a Temporary Permit based on the criteria listed below, to operate a licensed family child care home as you have been employed in a child care center since this spring whereas prior to this spring it was PCLB's understanding based on your application, testimony during the hearing and other conversations with licensing staff that you had not been employed in child care center since the last time you were a family child care provider.

The PCLB is willing to issue you a Temporary Permit to operate a licensed family day care based on the information set forth in your prior application so long as none of it has changed, providing favorable current background clearances, and with a positive written reference from your current child care center employer. If any information in the previous application needs to

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be updated or revised, please do so. Before PCLB is able to issue the Temporary Permit ("TP") to you, you will need to have a partial background screening completed and a full background screening must be completed on all household member ages 12 years or older. The result of the background screenings must be favorable for the PCLB to issue the TP to you. Kathy Krause will work with you to obtain the necessary background screenings in as timely a manner as is possible. Upon receipt of the positive written reference from your employer and favorable background screenings of you and your household members aged 12 and older you will receive your TP. If this is acceptable to you, you will release any claims you have against the PCLB and PCLB will dismiss its Notice of Intent to Deny your license

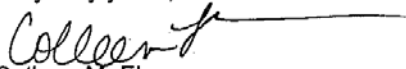
As you know, TPs are now issued for one-year and during that time your licensing specialist will be making unannounced inspections (as are done for all other providers). You are required to comply with ALL licensing guidelines and regulations in Pinellas County. Failure to comply with any regulation may result in fines, suspension, denial of a regular license, revocation or other disciplinary action as provided for in the regulations.

As a reminder, you cannot conduct a business from the child care home during the hours when the family child care home is operating. This includes selling candy, soda, snacks, etc. out of your home during the hours of child care operation per I.A.12 of the Licensing Regulations Governing Pinellas County Family Child Care Homes. Thus, you must inform PCLB of the hours of operation of your family child care home.

If this is acceptable to you, please sign your acceptance below, forward the positive written reference from your current day care center employer, complete the required background screenings and call Kathy Krause or Carla Recker at PCLB as soon as possible so that you may be able to obtain your Temporary Permit.

LaFonte, PCLB will make every effort to work with you and requests that you work with the licensing specialists and other PCLB staff to provide quality child care for children in Pinellas County.

Very truly yours,


Colleen M. Flynn

I, Lafonte Hunter-Davis, agree to the terms and conditions set forth above and in exchange for PCLB agreeing to issue to me a Temporary Permit only upon receipt of a positive written reference and favorable current background clearances on me and my household members over 12 years of age, I hereby release PCLB from any and all claims I may have against it. I further agree to comply with all Pinellas County licensing

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regulations and understand that any violations may result in fines, suspension, denial, revocation or other disciplinary action as provided for in the Licensing Regulations Governing Pinellas County.

LaFonte Hunter-Davis

Date

Carla Recker, on behalf of PCLB

Date

CMF/cm
cc: PCLB

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Charlie Crist
Governor

Ana M. Viamonte Ros, M.D., M.P.H.
State Surgeon General

PINELLAS COUNTY HEALTH DEPARTMENT
Child Care Licensing Program

Date: 6/1/2010

To: LaFonte Hunter-Davis

Re: License for Family Child Care Home

Mrs. Hunter-Davis,

This letter is in follow up to the phone message that Carla Recker and I left for you on May 27, 2010 at 10:16am. At that time, Carla requested that you call our offices to discuss issuing you a Temporary Permit for a Family Child Care Home. Based on the change of circumstances since the denial in October 2009 due to the fact that you have been working in a child care center the PCLB is willing to dismiss the notice of intent to deny and issue you the TP based on a few stipulations.

The stipulations would be as follows:

- Background Clearances Letters must be brought up to date for you and all household members aged 12 years or older. You already have the majority of your clearance completed, since you are working in a Child Care Center. The only clearance needed for you would be an Abuse Screening (1651) through the Department of Children and Families.

Any and all household members would need to complete and pass the background screenings as set forth in *Licensing Regulations Governing Pinellas County Family Child Care Homes and Large Family Child Care Homes I. A. 7.:*

Family child care home providers, applicants, substitutes, household members, and employees as outlined in Section 402.313, F.S. must be re-screened following a break in operation of the family child care home which exceeds 90-days. A person in this category must undergo the same level of screening that was required at the time of initial operation on the family child care home. If the operator/applicant takes a leave of absence, such as maternity leave, extended sick leave, etc., re-screening is not required unless the 5-year re-screen has come due during the leave of absence.

If you are still caring for a relative through the Dependency courts, please notify our offices, as I should be able to get all household members' screening from Eckerd Community Alternatives and if that is the case, I will attempt to do so.

- A positive written letter of recommendation from your current Child Care Center employer.

In addition, the Child Care Licensing Program is granted authority to issue a Temporary Permit, and the Pinellas County Licensing Board issues the license after completion of the Temporary Permit period. Standard procedure is the issuance of a Temporary Permit upon an approved

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Charlie Crist
Governor

Ana M. Viamonte Ros, M.D., M.P.H.
State Surgeon General

PINELLAS COUNTY HEALTH DEPARTMENT
Child Care Licensing Program

application for the usual time frame of approximately one year. During the one year a Licensing Specialist will inspect the home 3 times to ensure compliance with the regulations. If minimum standards have been met and the regulations have been followed during the one year the Child Care Licensing Program recommends that the Board issue a License.

If you are interested in obtaining a Temporary Permit for a Family Child Care Home, please call our offices for the appropriate paperwork. A new application is not necessary, as long as all the information is current, and a new fee is not required. If any information on the application needs to be updated, please let us know.

Sincerely,

A handwritten signature in black ink, appearing to read "Kathy Krause". The signature is written in a cursive style and is positioned above a horizontal line.

Kathy Krause
Environmental Supervisor I

Kids Christian Care

Kids Christian Care

8755 49 ST N

Pinellas Park, FL 33782

(727) 541 6502

June 16, 2010

To Whom It May Concern,

Lafonte Hunter came to Kids Christian Care in March of 2010. She applied for the job with a tarnished resume and an excellent reputation with children. I admired her honesty and her enthusiasm and told her if her actions matched her words we would love to have her.

The staff has complemented her since the first day and it has continued. She is a hard worker. The children enjoy her. The parents are very happy with the care she provides.

Lafonte is so reliable, dependable, flexible, organized, efficient, extremely competent, and has an excellent rapport with people of all ages.

In summary, Lafonte has been up to the challenge of all positions or endeavors we have requested of her. She is a valuable asset to our organization.

If you have any questions, please do not hesitate to contact me.

Sincerely,


Kelly Clements

Director



Charlie Crist
Governor

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State Surgeon General

PINELLAS COUNTY HEALTH DEPARTMENT
Child Care Licensing Program

TO: LaFonte Hunter-Davis
666 Preston Avenue South
St. Petersburg, FL 33701

DATE: July 28, 2010

Dear Ms.Hunter-Davis:

We received the recommendation letter from your current employer. Prior to receiving the recommendation letter we were advised that you left a message with the Pinellas County License Board's attorney's office that you did not want a Temporary Permit at this time. If you have changed your mind and would like a Temporary Permit based on passing all updated background screening clearances for you and your household members, please contact me so that all of your background screening clearances can be updated as the previous letters to you explained.

Sincerely,

A handwritten signature in black ink, appearing to read "Kathy Krause".

Kathy Krause
Environmental Supervisor I