

PINELLAS COUNTY LICENSE BOARD FOR CHILDREN'S CENTERS
AND FAMILY DAY CARE HOMES
Minutes for the Special Board Meeting for
March 25, 2008

APPROVED MINUTES

The Special Board Meeting of the Pinellas County License Board for Children's Centers and Family Day Care Homes was scheduled and properly noticed for Tuesday, March 25, 2008, at 4175 East Bay Drive, Suite 350, Clearwater, to begin at 1:30 p.m.

Board Members Present: Cecilia Burke, Chairman; Lourdes Benedict; Angela Loring; Barbra Mastrotta; Karen Seel (arrived 1:45 p.m.); Donna Rippley, Secretary

Board Members Absent: Judi Vitucci

Ex Officio Member Present: Charles Minor

Advisory Members Present: Sharon Carie, Sharon Carder, Terri Hajian, Ann Hofmeister

Advisory Members Absent: June Moody, Virginia Rowell, Anne Sullivan

County Attorney Present: Christy Pemberton and Jewel White Cole

Staff Members Present: Linda Tamanini, Executive Director; Suzie Lewis, Supervisor for Children's Centers; Jewel Waiters, Supervisor for Family Day Care Homes; Dana Stajkowski, Recording Secretary; and other Health Department staff

Call to order: The meeting was called to order at 1:30 p.m.

Motion: A motion was made by Barbra Mastrotta and seconded to approve the minutes from February 6, 2008. Motion unanimously approved.

II. A.
Presentation: Troy Manning of Cherry, Bekaert & Holland presented the Audit Report for the year ended September 30, 2007, which was a separate, stand alone opinion audit, due to our Special District designation. The opinion rendered is an unqualified opinion or a clean opinion. Ms. Manning stated that for September 30, 2008, another audit will be needed which will fall under the new accounting rules, and distributed information concerning the new accounting rules to Ms. Tamanini and the Chairman. The Chairman signed the audit report.

B.
Motion: A motion was made by Donna Rippley and seconded to accept the Recommended Order for family day care home provider, Terri Brown, as the Final Agency Action of the Pinellas County License Board. Motion unanimously approved.

C. Fee for Fingerprinting was removed from the agenda pending further research.

D.
Motion: A motion was made by Barbra Mastrotta and seconded to approve the following information reports to be included in Board Reports: Agreements/contracts signed, Updates on agency sanction actions, Centers and Homes Closed and Summary of Reasons, Administrative Fines, Budget Revenue & Expense Report, Statistical Report, Personnel Report and meet new staff, Media Contacts, Newspaper Articles. Motion unanimously approved.

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E.

Motion:

A motion was made by Commissioner Seel and seconded to ratify the following Special Board meeting dates:

2007: Friday, December 14

2008: Tuesday, March 25; Wednesday, June 25; Tuesday, September 23; Wednesday, December 17.

Motion unanimously approved.

Adjournment:

The meeting was adjourned at 3:00 p.m.

Donna Rippley, Secretary